

<b>General Provisions On All Types of Disputes and Budget Places</b>						
<ol style="list-style-type: none"> <li>1. Comply with requirements of the Rules of Admission (for candidates);</li> <li>2. Conclude an agreement on obtaining higher education;</li> <li>3. There are no academic and financial debts;</li> <li>4. Marks obtained in passing the study course examinations the first time (repeatedly passed examinations are not taken into account);</li> <li>5. The amount of the discount shall not exceed the price set for the citizens of the Republic of Latvia and independent residents;</li> <li>6. In accordance with the competition of RISEBA tuition fee discounts, students with the highest number of points are declared as winners;</li> <li>7. Yes, if upon change of the study programme, the budget place is free, it shall be retained.</li> </ol>						
Type of discount and study programmes	Amount of discount		Duration of discount	Who is entitled to the discount?	Conditions and criteria	
	Number	%			For granting the discount	For retaining the discount
<b>1. RISEBA funded budget places**</b>						
Business Management (Bachelor's Programme)	3 places	100%	Are reviewed according to study results of each study semester, in accordance with the procedure for rotation of budget places determined by RISEBA	Full-time bachelor's study programme candidates, who have been declared as winners of the "RISEBA financed budget places" competition or full-time bachelor's study programme students	<ol style="list-style-type: none"> <li>1. Comply with requirements of the Rules of Admission (for candidates);</li> <li>2. Register for core studies through the e-service portal <a href="http://www.latvija.lv/studijas">www.latvija.lv/studijas</a> (for candidates)</li> <li>3. Conclude an agreement on obtaining higher education (for candidates);</li> <li>4. Certificate marks meet the requirements of the RISEBA Rules of Admission (for candidates);</li> <li>5. Submit to the Study Programme Administrator an application addressed to the Discount Commission;</li> <li>6. Average mark for the previous semester is not less than 9 points;</li> <li>7. In line with the number of RISEBA budget places and VUPP conditions, candidates and students with the highest number of points are declared as the winners within each study programme.</li> <li>8. In cases, when several students in one group have the same grades: (1) preference is given to the student, who had a budget place in the previous semester; (2) the budget place is distributed proportionally to all applicants with the same highest average mark in group.</li> </ol>	<p>** Number of discount "RISEBA financed budget places" are set for the 1st study year. For senior students, see the table "Number of RISEBA funded budget places by year of admission".</p>
Public Relations and Advertising Management (Bachelor's Programme)	3 places	100%				
Audiovisual Media Arts (Bachelor's Programme)	4 places	100%				
European Business Studies (Bachelor's Programme)	4 places	100%				
Architecture (Bachelor's Programme)	1 place	100%				
Business Psychology (Bachelor's Programme)	1 place	100%				
Start-up Acceleration and Finance (Bachelor's Programme)	1 place	100%				

2. Discount "Good Grades"						
Bachelor's programme full-time programme:	20 places	15%	For one semester, starting with the 2nd semester	Students enrolled in <u>full-time studies</u> of the Bachelor's study programme	1. Submit to the Study Programme Administrator an application addressed to the Discount Commission; 2. Average mark for the previous semester is not less than 9 points;	1. Changing the study programme is not retained.
Bachelor's programme part-time study:	10 places	10%	For one semester, starting with the 2nd semester	Students enrolled in <u>part-time studies</u> of the Bachelor's study programme	1. Submit an application to the Discount Commission; 2. Average mark for the previous semester is not less than 9 points.	1. Changing the study programme is not retained.
Master's Programmes	10 places	10%	For one semester, starting with the 2nd semester	Students of the Master's study programmes	1. Submit to the Study Programme Administrator an application addressed to the Discount Commission; 2. Average mark for the previous semester is not less than 9 points.	1. Changing the study programme is not retained.
3. Discount "Relatives"						
<b>3.1. Relatives studying in Bachelor's, Master's and Doctoral study programmes</b>	No limit	15%	One study year with the possibility to extent	Candidates and students of all study programmes, who are relatives	1. The first payment of the tuition fee must be paid (for candidates); 2. Submit to the Study Programme Administrator an application addressed to the Discount Commission; 3. Documents confirming the kinship of first degree should be submitted (husband, wife, parents, children, brothers and sisters).	1. If any of relatives uses a study gap year, is ex-matriculated or graduates the university, then the discount is cancelled also for the other relative
<b>3.2. Relatives discount "Victoria"</b> (Programmes of vocational school Victoria; RISEBA study programmes)	No limit	15%		Candidates and students of the University study programmes and vocational school Victoria, who are relatives		
<b>3.3. Additional relatives</b>	No limit	5% extra		Candidates and students of all study programmes, for whom 2 and more relatives are studying in RISEBA or VICTORIA	1. If at least 3 or more relatives study in RISEBA and VICTORIA at the same time, then the discount "Additional relatives" is granted for each next relative 2. The first payment of the tuition fee must be paid (for candidates); 3. Submit to the Study Programme Administrator an application addressed to the Discount Commission; 4. Documents confirming the kinship of first degree should be submitted (husband, wife, parents, children, brothers and sisters).	

4. Discount "Alumni"						
<b>4.1. All Master's study programmes:</b>	No limit	15%	For the first study year	Candidates, who have graduated the RISEBA Bachelor's or Master's study programmes.		
<b>4.2. Master's study programmes:</b> Health Management	No limit			Candidates, who have graduated any RISEBA or Riga Stradins University Bachelor's or Master's study programmes	1. Original diploma, confirming graduation from RISEBA or Riga Stradins University, should be presented.	
<b>4.3. For studies of graduates of the Vocational School Victoria in the Bachelor's study programmes:</b>	No limit	10%	For entire study period	Candidates, who have graduated the study programmes of vocational school Victoria	1. Original certificate, confirming graduation of the vocational school Victoria, should be presented.	
<b>4.4. Doctoral study programme:</b> Business Management	No limit	15%	For the first study year	Candidates, who have graduated the RISEBA Master's study programmes		
<b>4.5. RISEBA Lifelong Learning Centre:</b> <b>4.5.1. For all Bachelor's, Master's and Doctoral study programmes:</b>	No limit	10%	For the first study semester	Candidates, who have completed any of the programmes implemented by RISEBA Lifelong Learning Centre during the recent two years	1. A diploma or certificate issued by RISEBA Lifelong Learning Centre should be submitted.	
5. Discount "RISEBA Honorary Alumni"						
<b>For all Master's and Doctoral study programmes:</b>	No limit	25%	For the first study year	Candidates, who have graduated any Bachelor's or Master's study programme with distinction and have received a RISEBA diploma of honour	1. A diploma of honour issued by RISEBA, confirming acquisition of the Bachelor's study programme with distinction, should be presented. 2. The discount "Alumni" and the discount "RISEBA Honorary Alumni" shall not sum up.	

6. Discount "Candidates'/students' achievements" (studies/ creative/ research/ scientific/ athletic)						
<b>In all study programmes</b> (Bachelor's; Master's; Doctoral study programmes)	10+ places	Up to 25%	One study year with the possibility to extent	Candidates and students of all study programmes	1. A candidate may apply for the discount or they may be promoted by the rector, pro-rectors, deans, heads of departments, teachers, programme directors, Student Council and heads of other university departments; 2. The application with substantiation should be submitted to the Discount Commission, attaching the documents confirming achievements	1. The application with substantiation should be submitted to the Discount Commission, attaching the documents confirming achievements in the previous year
7. Discount "Youth Academy"						
<b>For all Bachelor's study programmes</b>	No limit	100,- EUR	For the first semester	Candidates of the full-time studies	1. Application should be submitted to the Study Programme Administrator, enclosed with a certificate about study courses acquired in the Youth Academy	
8. Discount "Be the Leader!"						
<b>For all Bachelor's study programmes</b>	No limit	100,- EUR	For the first semester	Candidates of the full-time studies	1. Application should be submitted to the Study Programme Administrator with the enclosed certificate regarding professional growth education in the project "Be the Leader" ( <i>professional growth education programme "Basics of Business"</i> ) and successful graduation thereof.	
9. Discount "Collaboration partner"						
<b>9.1. Human Resource Management</b> (Master's study programme)	1 place	100%	For entire study period	Candidates of the Master's study programme "Human Resource Management"	1. Application should be submitted to the Study Programme Administrator, enclosed with a certification from the board of the <b>Latvian Association for People Management regarding</b> application of the discount.	
	5 places	10%				
<b>9.2.1. International Business</b> <b>9.2.2. International Finance</b> <b>9.2.3. Health Management</b> <b>9.2.4. New Media and Audiovisual Art</b> <b>9.2.5. Executive MBA in Emerging Markets</b> (Master's study programmes)	No limit	10%	For entire study period	Master's study programmes in English	1. Application should be submitted to the Study Programme Administrator, enclosed with the recommendation letter from <b>British Chamber of Commerce in Latvia / American Chamber of Commerce in Latvia / Swiss Chamber of Commerce in Latvia / Irish Latvian Chamber of Commerce</b> , which confirms that <b>the candidate or the company</b> , where he or she works, is a member of the <i>Chamber of Commerce in Latvia / American Chamber of Commerce in Latvia / Swiss Chamber of Commerce in Latvia / Irish Latvian Chamber of Commerce</i> .	

<b>9.3 Project Management</b> (Master's study programme)	10 places	10%	For entire study period	Candidates of the Master's study programme "Project Management"	1. Application should be submitted to the Study Programme Administrator, enclosed with the recommendation letter from <b>the Latvian Project Management Association</b> on the application of the discount.	
<b>9.4 Business Psychology</b> (Bachelor's Programme)	10 places	10%	For entire study period	Candidates of the Bachelor's study programme "Business Psychology"	1. Application should be submitted to the Study Programme Administrator, enclosed with the recommendation letter from <b>the Latvian Society of Organizational Psychology</b> regarding application of the discount.	
<b>9.5 Public Relations and Advertising Management</b> (Bachelor's study programme)	10 places	10%	For entire study period	Candidates of the Bachelor's study programme "Public Relations and Advertising Management"	1. Application should be submitted to the Study Programme Administrator, enclosed with the recommendation letter of the <b>Latvian Advertising Association</b> regarding application of the discount.	
<b>9.6 International Finance</b> (Master's study programme)	No limit	10%	For entire study period	Candidates of the Master's study programme "International Finance"	1. A cooperation agreement is concluded between RISEBA and place of work of the candidate (Rietumu banka, Swedbank, SEB bank, PrivatBank, Latvian Association of Accountants); 2. Application should be submitted to the Study Programme Administrator, enclosed with a statement from the place of work or recommendation letter.	
<b>9.7. "Big Data Analysis"</b> (Master's study programme)	No limit	10%	For entire study period	Candidates of the Bachelor's study programme "Business Management in the Digital Environment" and Master's study programme "Big Data Analysis"	1. Application should be submitted to the Study Programme Administrator, enclosed with the recommendation letter from <b>the Latvian Information &amp; Communications Technology (ICT) Association (LIKTA)</b> regarding application of the discount.	
<b>10. Student Council</b>						
<b>Bachelor's and Master's study programmes</b>	Limited number of places with the total sum of discounts up to 200%	Up to 25%	For one semester with the possibility to extend	Students, being in the board of the Students Council, or students, who actively organise events of the Student Council and other activities	1. Decision of the board of the Student Council should be submitted to the Discount Commission regarding the amount of discount to be granted to the member of the board of the Student Council on the basis of certain activities. 2. Total amount of tuition fee discounts up to 200% shall be granted to the Student Council, which shall be divided between candidates for the discount, provided that the amount of discount for one student shall be between 5% to 25%. 3. Priority shall be given to members of the board of the Student Council.	

11. Discount "Social Support"						
<b>Bachelor's and Master's study programmes</b>	15 places	Up to 25%	For one study year, with a possibility to extend	Candidates and students of full-time and full-time evening studies.	1. Submit to the Study Programme Administrator an application addressed to the Discount Commission; 2. A document, confirming the need of discount, should be submitted.	
12. Discount "Collaboration School"						
<b>12.1. Distance learning in Bachelor's programmes</b> (for graduates of Riga Distance Learning Secondary School No.1, Riga Distance Education Secondary School, European Distance Education Secondary School):	No limit	10%	For the first study year	Candidates of the distance learning Bachelor's programmes	1. Original certificate should be presented, confirming graduation of <b>Riga Distance Learning Secondary School No.1, Riga Distance Education Secondary School, or European Distance Education Secondary School.</b>	
<b>12.2. Architecture</b> (graduates of Riga Building College or Liepaja Design and Art Secondary School) ( <i>Bachelor's Programme</i> )	No limit	10%	For the whole study period (3.5 years)	Candidates of the full-time studies department of the Bachelor's study programme "Architecture"	1. Original certificate should be presented, confirming graduation of <b>Riga Building College or Liepaja Design and Art Secondary School.</b>	
<b>12.3. Architecture</b> (for graduates of Riga Secondary Design and Art School or Jānis Rozentāls Riga Art School, or Riga Secondary School of Arts and Crafts) ( <i>Bachelor's Programme</i> )	No limit	10%	For the first study year	Candidates of the full-time studies department of the Bachelor's study programme "Architecture"	1. Original certificate should be presented, confirming graduation of <b>Riga Secondary Design and Art School or Jānis Rozentāls Riga Art School, or Riga Secondary School or Art and Crafts .</b>	
<b>12.4. Bachelor's study programmes</b> (for graduates of Business Management College)	No limit	10%	For the first study year	Candidates, who have graduated Business Management College	1. Original diploma should be presented, confirming <b>graduation of Business Management College.</b>	
13. Discount "RISEBA Advertising Competition"						
<b>Public Relations and Advertising Management</b> ( <i>Bachelor's Programme</i> )	3 places	In accordance with the Regulation of the competition	Single-time discount	Candidates of the full-time studies	1. Application should be submitted to the Study Programme Administrator, enclosed with a diploma, confirming a prize-winner of the student advertisement competition "In search for a better world", organized by RISEBA. 2. The amount of the discount in EUR is specified in the Regulation of the competition and issued certificate confirming the amount of the acquired discount.	

<b>14. Discount "From a Business Idea to Enterprise"</b>						
For all bachelor's study programmes.	No limit	100,- EUR	For the first semester	Candidates of the full-time, part-time and distance learning departments	1. Application should be submitted to the Study Programme Administrator with the enclosed certificate regarding professional growth education in the project "From a business idea to enterprise" and successful graduation thereof.	
<b>15. Discount "Riga School Indoor Football Championship"</b>						
For all Bachelor's study programmes	No limit	100,- EUR	For the first semester	Candidates of the Bachelor's study programmes	1. Application should be submitted to the Study Programme Administrator, enclosed with a certificate of "Riga School Indoor Football Championship", confirming participation in the championship	
<b>16. Discount "Project Management Championship for Students of Secondary Schools"</b>						
For all Bachelor's study programmes.	up to 12 places	<i>In accordance with the Regulation of the competition</i>	For the first semester	Candidates of the full-time studies	1. Application should be submitted to the Study Programme Administrator, enclosed with a diploma of the competition for students of secondary schools "Project management championship for students of secondary schools", confirming the acquired award in the competition. 2. The amount of the discount in EUR is specified in the Regulation of the competition and issued certificate confirming the amount of the acquired discount.	
<b>17. Discount "Essay Competition"</b>						
For all Bachelor's study programmes	up to 3 places	<i>In accordance with the Regulation of the competition</i>	For the first semester	Candidates of the Bachelor's study programmes	1. Application should be submitted to the Study Programme Administrator, enclosed with a diploma of the essay competition "If I were an Entrepreneur", confirming the acquired award in the competition. 2. The amount of the discount in EUR is specified in the Regulation of the competition and issued certificate confirming the amount of the acquired discount.	
<b>18. Discount "New Study Programme"</b>						
Any new study programme in the first year of enrolment	No limit	25%	For the first study year	Candidates of the relevant study programme		
<b>19. Discount "Early Bird"</b>						
Any study programme in the first year of enrolment	No limit	20%	For the first study year	Candidates of the relevant study programme	1. Applicant must apply for studies at RISEBA until May 31 <sup>st</sup> (summer admission) or October 31 <sup>st</sup> (winter admission). 2. The "Early Bird" conditions must be met. 3. Foreign students must apply for studies at RISEBA by April 30 <sup>th</sup> (summer admission) or September 30 <sup>th</sup> (winter admission).	

*In special cases the Discount Commission has the right to apply discounts specified in this Regulation to other programmes and to decide on additional discounts, not mentioned in this Regulation, but they shall be in force only pursuant to consent of the Director of Finance and Administration.*



\*If multiple discounts are applied for one student, then each next one shall be calculated from the sum, based on the previous discount. In order to calculate the total discount amount, the following formula shall be applied ( $a+b- a*b$ , where  $a$  – 1st discount,  $b$ - 2nd discount, for example,  $a$ - 20%  $b$ -25%  $0.2+0.25- 0.2*0.25=0.40$  or  $20+25-20*25/100=40$ ). If multiple discounts are applied for one student , then the total amount thereof shall not exceed 100%.

Number of RISEBA funded budget places by year of admission					
RISEBA funded budget places	2021/2022 academic year admission	2020/2021 academic year admission	2019/2020 academic year admission	2018/2019 academic year admission	2017/2018 academic year admission
	Number of places				
Business Management (Bachelor's Programme)	3	3	3	2	2
Business management in the digital environment (Bachelor's Programme)	-	-	1	1	1
Public Relations and Advertising Management (Bachelor's Programme)	3	3	3	2	2
Audiovisual Media Arts (Bachelor's Programme)	4	4	4	2	2
European Business Studies (Bachelor's Programme)	4	4	4	2	2
Architecture (Bachelor's Programme)	1	1	1	1	1
Business Psychology (Bachelor's Programme)	1	1	1	2	2
Start-up Acceleration and Finance (Bachelor's Programme)	1	1	1	1	-

Vice-Rector for Teaching and Learning

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